



The *Vocational Rehabilitation (VR) Module* in Virtual OneStop® assists with the tracking and managing of individuals who are participating in a state's vocational rehabilitation program. Intuitive case management tools allow staff to manage the application process, program eligibility, employment services, and reporting.



Program Intake and Individual Plans for Employment (IPEs)

The *VR Module* provides initial intake forms that gather all necessary data and demographics to enroll participants in the program with minimal manual entry. Once the intake data has been verified, staff is notified that eligibility has been determined. In addition, IPEs can be created and configured by staff to meet the specific needs of the program and tracking purposes.



Case Notes and Correspondence

Several templates are available for efficient case note entry, as well as the ability to attach common notes to multiple records. Participant, staff, and case note messages can also be created to ensure effective communication.



Appointments and Alerts

The *VR Module* allows appointment tracking by staff, office, and region. Internal messages, emails, and text notifications can be generated to remind staff, employers, and participants of upcoming appointments and activities.



Reporting and Fiscal Tracking

All data required by the Rehabilitation Services Administration (RSA) and WIOA Participant Record Individual Layout (PIRL) reporting is captured and tracked effectively. The following federal reports can be generated:

- RSA-113 and RSA-911
- RSA-2 Schedule 2
- RSA 704 - Independent Living
- RSA 7-OB Parts II, IV and VI

Fiscal tracking functionality includes payment authorization, payment tracking (individual, fund stream, and provider), payment processing, and the ability to interface with outside accounting interfaces. The system also maintains a database of providers and services.

Program Application - Medical History Tab

Case ID	Subject	Contact Date	Create Date	Staff User	LWA	Office	Program	Source / ID	Action	select
0	Develop IPE/Services	10/22/2016	10/22/2016	Henson, Joni	09	38	VR	VR - Justification of services and/or decisions-0	Edit/Delete	<input type="checkbox"/>
0	CMWA Monthly Report	10/22/2016	10/22/2016	Henson, Joni	09	38	VR	VR - Chronological-0	Edit/Delete	<input type="checkbox"/>
0	Employment Placement	10/22/2016	10/22/2016	Henson, Joni	09	38	VR	VR - In Employment-0	Edit/Delete	<input type="checkbox"/>
0	26 Closure	10/22/2016	10/22/2016	Henson, Joni	09	38	VR	VR - Closure Summary-0	Edit/Delete	<input type="checkbox"/>
0	Begin goal development	10/22/2016	10/22/2016	Henson, Joni	09	38	VR	VR - Chronological-0	Edit/Delete	<input type="checkbox"/>
0	Orientation/intake	10/20/2016	10/22/2016	Henson, Joni	09	38	VR	VR - Background-0	Edit/Delete	<input type="checkbox"/>
0	Eligibility	10/20/2016	10/22/2016	Henson, Joni	09	38	VR	VR - Eligibility-0	Edit/Delete	<input type="checkbox"/>

Case Note Summary