



Dear \_\_\_\_\_,

As you know, I am a daily user of the VOS Sapphire software suite developed by Geographic Solutions. Many new features and enhancements are set to debut in version 23 (VOS Sapphire AI) when it is released in the Summer of 2024. Much of this new functionality will be highlighted at Geographic Solutions' 2024 Regional Workforce Conferences taking place this summer in three different regional locations.

I am requesting approval to attend the conference taking place in **(location)** on **(month day-day)**. Day one will include in-depth system demonstrations from GSI leadership that showcase new functionality for individuals, employers, and staff.

**Day one's agenda will cover elements such as:** VOS Connect, TAA, changes to Rapid Response, business analytics and reporting, artificial intelligence (AI) tools, new initiatives surrounding adult education and SNAP/TANF, solutions for education and career pathway planning, and more!

By attending, I'll be able to hear firsthand from the GSI Product Development team what is planned for the product line following the implementation of VOS Sapphire AI. My registration also includes a **full day of hands-on system training, scheduled for day two.**

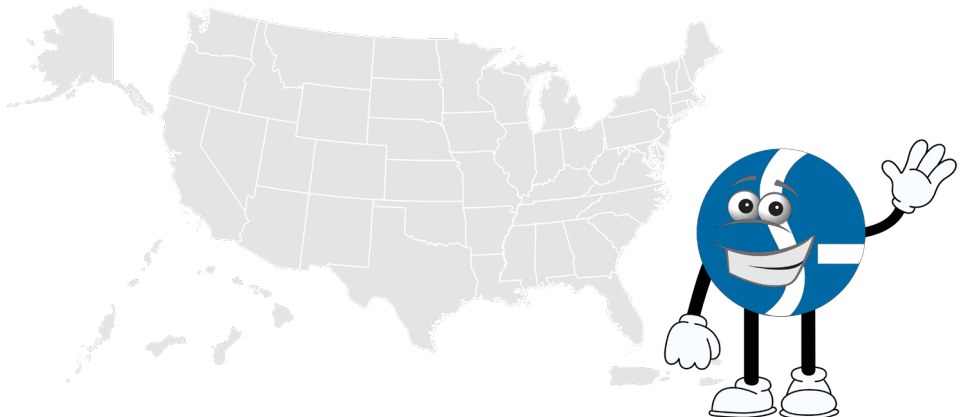
Participating in this 2-day event will undoubtedly provide me with the resources to further my professional development while gaining valuable knowledge that I can use to advance our organization. This is a chance to fully maximize the investment our state has made in **(Name of System)**. The conference will also facilitate engagement with other workforce regions using the same system and allow for the exchange of best practices.

Attending one of the 2024 Regional Conferences offers an invaluable opportunity to improve my skills, gain knowledge, develop a deeper understanding of the software we use, and network on behalf of our agency. For your reference, you may [view the conference website here.](#)

Thank you for your consideration; I look forward to your decision.

Respectfully,

**(Name of Attendee)**





## In 2024 We Are Taking This Show On The Road!

To get our annual Workforce Technology Conference back on a June rotation, we have planned three regional mini conferences in the western, central, and eastern regions. Register to join us at any of the locations below:

**\*Click an Individual Location Below for Hotel Information and to Register.**



## Conference Agenda

The agenda will still offer exciting and educational content centered around our version 23 (VOS Sapphire AI) release this summer. Join us and experience in-depth system demonstrations that showcase the release's newest features, as well as an entire day of hands-on system training. **\*Agenda will be updated routinely up until the actual event - so please check back periodically.**

### DAY 1

#### INTERACTIVE SESSIONS

9:00-9:15 AM	Welcome & Introductions
9:15-10:45 AM	What's New in Version 23 (VOS Sapphire AI) for Individuals & Employers (review of AI functionality and VOS Connect)
10:45-11:00 AM	Break
11:00 -11:30 AM	What's New in Version 23 (VOS Sapphire AI) for Staff (TAA and changes to Rapid Response)
11:30 AM-12:00 PM	Review of Business Analytics and Reporting Tools
12:00-1:00 PM	Lunch (Provided)
1:00-2:30 PM	New Initiatives (review of VOS REO, VCC, Adult Education, SNAP/TANF Enhancements)
2:30-2:45 PM	Break
2:45-3:15 PM	Beyond Version 23 (VOS Sapphire AI): Roadmap to the Future
3:15-4:00 PM	Open Q&A/Client Feedback

#### NETWORKING RECEPTION

5:00-6:30 PM	Network with attendees and GSI Staff
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### DAY 2

#### HANDS ON TRAINING

9:00 AM-12:00 PM	Training (Uncovering Treasures of Version 23 (VOS Sapphire), Hidden Gems, Tips and Tricks)
12:00-1:15 PM	Lunch Break (Not Provided)
1:15-4:00 PM	Training (Hands-on Exercise of Advanced Reporting Features)

**QUICK TIP**  
Bring your laptop to follow along or rent one\* for an additional fee.  
\*Instructions below.



We also invite you to be our guest at a networking mixer being held at the end of the first day. This social event has been curated to expand your professional network and provide a little facetime with our team. We look forward to seeing you there! Have any additional questions or concerns? Please email Charlotte Phipps at [cphipps@geosolinc.com](mailto:cphipps@geosolinc.com).